

## Membership Application Form

.....

### Notes for completing this form

- All parts of this form must be completed before your membership application is considered.
- Please return to GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB or email to [info@gavs.biz](mailto:info@gavs.biz).
- If you need help with completing this form, please ring us on 020 8309 8231.
- If your organisation is not registered with the Charities Commission, please send your memoranda and articles or constitution or governing document to [info@gavs.biz](mailto:info@gavs.biz) or to GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB in order for your membership application to be processed.
- If your organisation works with vulnerable adults or children and young people you must submit a relevant safeguarding policy with your application to [info@gavs.biz](mailto:info@gavs.biz) or to GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB, in order for your membership application to be processed.



## ORGANISATION CONTACT INFORMATION

Please note this section will be included in the member only section of GAVS' website.

Name of Organisation:

Correspondence address:	Main office telephone number:
	Website address:
Fax number:	Main office email address:
Name of organisation's main contact:	
Role/position in organisation:	Tel number and email of main contact if different from above:

## ABOUT THE ORGANISATION

What status does your organisation have? <input type="checkbox"/> Informal group <input type="checkbox"/> Unincorporated charity <input type="checkbox"/> Incorporated charity <input type="checkbox"/> Company limited by guarantee <input type="checkbox"/> Community Interest Company <input type="checkbox"/> Other: (please describe)	At any one time, approximately how many volunteers work for you (excluding trustees/management committee members)? <input type="checkbox"/> 0 <input type="checkbox"/> 1-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 100+
How many paid <b>full time</b> staff do you employ? <input type="checkbox"/> 0 <input type="checkbox"/> 1-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 100+	How many paid <b>part time</b> staff do you employ? <input type="checkbox"/> 0 <input type="checkbox"/> 1-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-100 <input type="checkbox"/> 100+
Company registration no (if applicable):	Charity registration no (if applicable):

How many Trustees/management committee members do you have?

Do you have a quality assurance award? e.g. Investors in People, Matrix, PQASSO

- Yes
- No

If yes please specify below:

What is your annual turnover?

- Below £5,000
- £5,000 - £30,000
- £30,000 - £100,000
- £100,000 - £200,000
- £200,000+

In the space below please describe briefly the main aim of your organisation:

Please tell us where you deliver your services:

- Locally (state wards below\*)
- Royal Borough of Greenwich
- National
- International
- \*Specify wards here

Who do you target in the community? (tick all that apply)

- Black and minority ethnic groups
- Carers
- Children and youth
- Elders/Older people
- Disabled people
- Families/Parents
- General
- Lesbian/Gay/Bisexual/Transgender people
- Women
- Other CSOs
- Other (please specify below)

What services does your organisation provide? (tick all that apply)

- Animal care
- Advice/Information/Guidance
- Advocacy/ Campaigning
- Arts/Culture/Heritage
- Befriending
- Charity shop
- Childcare/Play/Youth Club
- Community Association
- Community Centre
- Community Safety
- Counselling(professional only)
- Day/Respite care
- Domestic/Garden help
- Domestic violence
- Employment & related skills training
- Healthcare
- Housing/Accommodation
- Environmental/conservation
- Equipment hire/loan
- Financial services
- Fundraising
- support
- Grant making
- ICT services
- Leisure/Social
- Mental Health
- Office Services
- Religion/Faith
- Research
- Sports
- Supplementary School
- Tenants/Residents association
- Translation services
- Substance misuse
- Transport
- Venue/Hall hire
- Volunteers
- Youth crime
- Other (please specify below)

## HELP GAVS PROVIDE A BETTER SERVICE

How can GAVS help you? (tick all that apply)

- Advocacy/representation/campaigning
- Business/organisational planning
- Legal e.g. Constitution/memoranda and articles,
- Health and safety
- Finance/payroll
- Fundraising strategies/proposals/bids
- Human Resources
- IT/ Website/Social media e.g. Facebook
- Management and leadership
- Marketing, communication and publicity
- Monitoring and evaluation
- Networking, collaboration, consortia & partnerships
- Management committee/trustee board
- Policies and Procedures
- Project management
- Quality Assurance
- Safeguarding adults/children
- Social enterprise
- Other (please specify)

---

## DECLARATIONS

Name and Position of person completing this form:

Date completed:	<input type="checkbox"/> I declare that I am authorised to complete this form on behalf of the above named organisation
<input type="checkbox"/> I am happy for GAVS to make information about this organisation available to non commercial enquirers e.g. other civil society organisations, the Council, NHS etc	Signature
<input type="checkbox"/> I do not want this organisation's details made available to non commercial enquirers	

## Remember

- Please return to GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB or email to [info@gavs.biz](mailto:info@gavs.biz).
- If your organisation is not registered with the Charities Commission, please send your memoranda and articles or constitution or governing document to [info@gavs.biz](mailto:info@gavs.biz) or to GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB, in order for your membership application to be processed.
- If your organisation works with vulnerable adults or children and young people you must submit a relevant safeguarding policy with your application to [info@gavs.biz](mailto:info@gavs.biz) or GAVS Office, Woolwich Equitable House, 2<sup>nd</sup> Floor, 10 Woolwich New Road, London, SE18 6AB, in order for your membership application to be processed.

## **GAVS INFORMATION SERVICE**

As part of the services GAVS offers, we send regular email updates on specific topics to our members and other interested Civil Society Organisations in Greenwich

Please tick the email updates you would like to receive:-

**GAVS Info Update**

Sent every Friday: News about GAVS, events and training, national and local updates, resources, funding and vacancies.

**BME Bulletin**

Sent every two months; targeted at groups working with BME communities or groups representing BME communities.

**Children and Young People Bulletin**

Sent monthly; targeted at groups working with children and young people.

**Employment Bulletin**

Sent quarterly; targeted at groups which support people to get back into work e.g. through volunteering, training, job seeking support etc.

**Health and Well Being Bulletin**

Sent every two months; targeted at groups working on health, social care and well being issues.

Please state clearly below the email addresses for receiving the updates:

---

---

If you have any queries about the email updates, please contact Dawn at GAVS on [dawn.isherwood@gavs.biz](mailto:dawn.isherwood@gavs.biz) or telephone, 020 8309 8231

Other ways to keep in touch with GAVS:

- Visit our website at [www.greenwich-cvs.org.uk](http://www.greenwich-cvs.org.uk)
- Follow us on Twitter @CVS Greenwich and Facebook (Gavs Greenwich)