



Minutes of meeting held on Wednesday 21st April 2010 at 10:00am at the Forum Greenwich

Present:

Adrian Tallett	AT
Audrey Stevens	AS
Jackie Fotheringham	JF
Jill Crumpton	JC
Jo Deverson	JD
Katie Campbell	KC
Martyn Coe	MC
Mary Rouse	MR
Naomi Goldberg	NG
Rachel Wiltshire	RW
Sergio Olivares	SO

1. Apologise for Absence

Apologise of absence has been received from Justice Acungwire, Maria Kelly, Michelle Martin and William Ekinu.

2. Review Minutes of last meeting

Minutes accepted

3. Matters Arising

All actions from previous meeting completed.

4. Reports from ChangeUp Members

Each member of ChangeUp updated the meeting on current work.

5. Operational Issues:

a. HR issues

ChangeUp members welcomed Katie Campbell as the new ChangeUp Administrator on a 1yr contract.

b. Budget for 2010/11

NG presented the draft 2010/11 budget advising ChangeUp that the budget was almost identical to the previous year, although costs were slightly higher. The 2010/11 budget was therefore agreed.

c. Change up Website

NG stated that Mervyn does not own the Change Up website, it belongs to VCG. ChangeUp tab is about to become live on GAVS website.

d. Sign Database

NG reported that Mervyn wants to buy database from VCG and maintain it. It was agreed to recommend to VCG that they should keep the domain name and take down the data from the page and then close the link. JD spoke about GAVS database, which is being updated as part of mapping exercise. The organisations who have given permission to share details, will be created into a directory that will be up on GAVS website under the Members' area. GAVS database is updated regularly and a more intensive review will take place in 6 months time. Council have A-Z of services on their website.

e. Monitoring of 2009/10

KC reported that the ChangeUp 2009/10 monitoring report had been developed using input from all members. The 2009/10 budget will now not under spend as an attendance fee will be paid proportionate to attendance to ChangeUp members.

6. ChangeUp Membership

It was agreed that the London Borough of Greenwich and Greenwich Community College should be made full members of ChangeUp.

7. Commissioning 2011-14

NG reported on the Council's Commissioning process:-

- Consultation documents and events available on London Borough Greenwich website
- GAVS representing and lobbying on behalf of third sector
- Urged ChangeUp members to attend events and feed into formal consultation form on website
- GAVS will be providing 1:1 support and tailored workshops for groups.

8. Representation – Support to third sector representatives

NG, POH and JC worked out how to select third sector representatives and how best to support them to represent the sector on the boards, consult & feedback. JC is to increase representation of the third Sector on LSP and other relevant boards. JC would like an extra paragraph to say voluntary representation and partnership boards and an extra bullet point stating that increasing number of representatives from sector.

NG presented a report "Support to third sector representatives". It was agreed that the report should

- Note that in the plan it covers other representatives sitting on other committees, working groups and boards too eg. ESOL working group
- Reference the other report, on accountability and selection in this report.

NG reported that GAVS has just joined Bexley and Tower Hamlets to get additional resources to help facilitate representation support.

ChangeUp members to provide feedback and comments, by 28th April 2010.

9. Workplan 2010 – 2011

NG has extended last year's work plan (which was up to August 2010) until March 31st 2011. Feedback and comments to be made by 12th May 2010.



10. AOB

MR reported on the Apollo decent homeworks training for 16-19 year olds.

NG reported on third sector input into the Great Get Togethers,

Date of next meeting: 16th June 2010
10am – 12pm in the Piper Room, The Forum Greenwich